



VIDYAGYAN SITAPUR MODEL UNITED NATIONS

CONFERENCE POLICY

DISCUSS • DEBATE • DETERMINE



1. General Provisions

This policy governs all participants of VGSMUN'26, including delegates, faculty advisors, executive board members, secretariat members, volunteers, and staff. All participants must also comply with the regulations of VidyaGyan School Sitapur. Participation in the conference constitutes acceptance of these provisions. The secretariat shall interpret and enforce them and reserves the right to amend or supplement this policy at any time with due notice.

2. Purpose and Spirit

VGSMUN stands as a forum dedicated to the cultivation of informed discourse, elevated diplomatic engagement, global consciousness, and principled citizenship. Every participant whether delegate, faculty advisor, student volunteer, or secretariat member is bound by a shared responsibility to uphold a conference characterized by intellectual rigor, unwavering courtesy, absolute inclusivity, and enduring significance.

3. Eligibility and Selection

The conference is open to students in grades 9–12 and first-year undergraduate students. Grade 8 students may participate in the International Press Corps (IPC), subject to applicable selection requirements.

4. Expenses and Accommodation

Expenses for selected participants shall be covered by the Shiv Nadar Foundation (SNF). These may include registration, on-campus accommodation, meals, refreshments, official conference materials, internal logistics, and other expenses expressly approved by SNF. The precise scope of covered expenses shall be communicated to participants and faculty advisors before the conference.

Any expenses not expressly covered (including personal purchases, external medical consultations, or damage to property) shall be the sole responsibility of the participant or their school.

5. Dress code

Participants are required to wear traditional attire on 2 November 2026 and formal western attire on 3 November 2026. All clothing must be modest, respectful, and appropriate for a formal academic setting.

6. Code of Conduct

6.1 General Expectations

All participants must conduct themselves with maturity, courtesy, integrity, and respect in committee rooms, residential areas, dining spaces, and all common areas. Delegates must comply with the Rules of Procedure and all directions of the Executive Board.

6.2 Parliamentary Language

Only formal and parliamentary language is permitted during proceedings. The Executive Board may temporarily remove a delegate from committee for the use of unparliamentary, offensive, or disrespectful language. Repeated offences may result in expulsion at the Secretariat's discretion.

6.3 Zero Tolerance for Aggression

Aggression of any nature, whether physical, verbal, or otherwise, will not be tolerated. Any form of bullying, intimidation, harassment, or discrimination based on cultural, religious, linguistic, gender, or personal differences is strictly prohibited and may result in immediate expulsion.

6.4 Substance Policy

VGSMUN maintains a zero-tolerance policy on the possession, consumption, or distribution of alcohol, tobacco, vapes, narcotics, and any other controlled or prohibited substances. Misuse of prescribed medication is also prohibited. Violation will result in immediate removal from the conference and notification of the participant's school.

6.5 Property and Facilities

Participants must use school property and conference facilities responsibly. Vandalism, theft, unauthorised entry, and deliberate damage are strictly prohibited. Those responsible for damage or loss may bear repair or replacement costs and face further disciplinary action. The conference is not responsible for lost, stolen, or damaged personal belongings.

6.6 Disciplinary Measures

Disciplinary measures may include formal warnings, withdrawal of speaking or participation privileges, temporary removal from a committee or activity, disqualification from awards or certificates, notification of the participant's faculty advisor or school, or expulsion from the conference. The secretariat may suspend or expel any participant at any time. Expulsion takes effect immediately.

7. Academic Integrity and Confidentiality

7.1 Prohibited Conduct

Plagiarism, fabrication, misrepresentation, and unauthorised assistance are strictly prohibited. This includes presenting another person's work or ideas as one's own, reproducing text without proper acknowledgement, submitting AI-generated content without disclosure or prior permission, and receiving unauthorised assistance from Faculty Advisors or external parties during sessions.

7.2 Citation and Penalties

All sources must be cited in MLA format unless otherwise specified. Violations may result in mark deductions, award ineligibility, or further disciplinary action proportionate to the severity of the offence.

7.3 Confidentiality

Background guides, study materials, and all official conference documents are the intellectual property of VGSMUN and VidyaGyan School Sitapur. They must not be reproduced, distributed, or shared outside the Conference without prior written authorisation from the secretariat.

8. Awards and Certificates

Delegates who miss more than one committee session (barring documented medical or compelling circumstances approved by the secretariat) shall be ineligible for awards and may also forfeit their participation certificate. Delegates who commit serious or repeated policy violations or fail to follow authorised instructions may likewise be declared ineligible.

Awards are based on the holistic assessment of a delegate's performance throughout the Conference including research quality, argumentation, diplomacy, and collaboration. Delegates are evaluated continuously, not solely on individual speeches or documents. All award decisions by the Executive Board are final and binding.

9. Photography and Media

The secretariat may photograph, record, or interview participants during the Conference. This material may be used by VidyaGyan School Sitapur, SNF, and the secretariat for

promotional, educational, archival, or publication purposes. Attendance at the Conference and completion of consent forms constitutes consent to being photographed and recorded.

Participants must not distribute photographs, recordings, or personal information of others without their express authorisation. Misuse of media including posting inappropriate, misleading, or defamatory content may result in disciplinary action, including expulsion.

10. Electronic Devices and IT Policy

Electronic devices may only be used during committee sessions with the Chairperson's explicit permission. At all other times during proceedings, devices must remain switched off, on silent, or on airplane mode. Participants must not use devices to record, photograph, or livestream proceedings without authorisation. Internet tools and searches are prohibited during sessions unless expressly permitted by the Chairperson.

The school Wi-Fi is provided for lawful, conference-related use only. Any delegate social media groups created in connection with the conference must include a secretariat member. A WhatsApp group may be created for Faculty Advisors to share updates.

Recreational activities organised during the conference shall be supervised by the secretariat and must remain respectful, appropriate, and inclusive. Respect for cultural, religious, social, and personal identities is always mandatory.

11. Faculty Advisor Responsibilities

11.1 Briefing and Supervision

Faculty Advisors must brief delegates on this policy and the expected standards of conduct before the Conference. They are responsible for their delegates' conduct, punctuality, and compliance with campus protocols, and must promptly raise any health, safety, or conduct concerns with the Secretariat.

11.2 Contact and Accessibility

Faculty Advisors must provide accurate and current contact information (phone number and email address) via the registration form and remain accessible throughout the Conference.

11.3 Non-Interference in Proceedings

Faculty Advisors must remain silent observers during committee sessions. They must not help write working papers, draft resolutions, position papers, or speeches, nor pass information or research material to delegates during sessions.

11.4 Setting the Tone

Faculty Advisors are expected to model respectful and professional behaviour, and to ensure that their delegates are courteous to staff, fellow advisors, and all other participants. VGSMUN emphasises cultural and global awareness, meaningful interactions, and skill development beyond awards.

12. Health and Safety

All participants are expected to follow the health, safety, and emergency protocols of VidyaGyan School Sitapur. Medical conditions, allergies, dietary needs, and prescribed medication must be disclosed in the medical form before the conference. The school infirmary is available in case of illness or emergency. Any costs arising from external medical consultations, hospital visits, or specialised treatment shall be the sole responsibility of the participant or their school.

13. Sustainability

All participants are encouraged to minimise the use of plastic and non-biodegradable products during the conference. Participants are expected to dispose of waste responsibly and conserve resources in keeping with VidyaGyan School Sitapur's commitment to environmental responsibility.

14. Final Authority

All disputes arising during or in connection with the Conference shall be referred to the secretariat. Its decisions on discipline, eligibility, awards, and administration are final and binding.